



F. No. 01-24005(03)/10/2023-HO - Khelo India Division

Dated: 20.11.2023

SUB: Physical Inspection and Annual Evaluation Matrix for Khelo India State Centres of Excellence (KISCEs)

As part of India's pursuit for excellence in Olympics and endeavour to scale up State/UT government's existing best academies to world standard, Khelo India State Centres of Excellence (KISCE) have been notified and provided financial support for Sports science back-up, engagement of coaches and support staff, sports equipment, etc. based on viability gap assessment.

Physical Inspection of KISCEs

In this endeavour it is imperative to put in place a robust monitoring mechanism that ensures that the desired objectives are attained. In this context, it may be noted that physical inspections of Khelo India Centres are vital for ensuring quality, safety, compliance, and accountability in the program.

2. Objectives of Physical Inspection exercise:

- i. *Quality Assurance:* Inspections help ensure that the training centres are built and maintained to the required standards.
- ii. *Safety:* Physical inspections help identify potential safety hazards and issues that could pose risks to athletes and coaches.
- iii. *Compliance:* Inspections help ensure that the training centres adhere to the guidelines and regulations set by the government or sports authorities.
- iv. *Accountability:* Regular inspections create accountability among the authorities responsible for managing the training centres.
- v. *Transparency:* Regular inspections contribute to transparency in the functioning of the training centres.

3. Frequency of Physical Inspections:

At least twice per KISCE in a year, ideally every 6 months. Number of inspections/ visits may be increased if required.

4. Physical Inspection Template:

Additionally, Evaluation matrices play a crucial role in providing structure, objectivity, and data-driven insights for sports academies at the grassroots level. They aid in player

development, talent identification, progress tracking, data analysis, and fostering a culture of excellence and growth.

**Monitoring Template for Physical Inspection of
Khelo India State Centre of Excellence (KISCE)**

Date of Inspection:

KISCE Name		Discipline/s (05 KISCE disciplines)	1. 2. 3.
State		District	
Address		Contact Person Name & Mobile No.	
Email ID			

TABLE I – Operational Status

Discipline	No. of Athletes			National Sports Repository System Details				Reason for delay in registration
	Boys	Girls	Total	No. of Regular Trainees	Academy NSRS ID	All Athletes registered on NSRS ?	All Manpower registered?	
1.								
2.					<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes	
3.					<input type="checkbox"/> No	<input type="checkbox"/> No	<input type="checkbox"/> No	

TABLE II – Status of Manpower Hiring

SN	Manpower	Name of the Resource	Date of Joining/ Expected date of joining	If not joined (the current status of hiring of manpower)	Reason for delay
				Advt. not issued <input type="checkbox"/> Advt. issued <input type="checkbox"/> Interview held <input type="checkbox"/>	
				Advt. not issued <input type="checkbox"/> Advt. issued <input type="checkbox"/> Interview held <input type="checkbox"/>	
				Advt. not issued <input type="checkbox"/> Advt. issued <input type="checkbox"/> Interview held <input type="checkbox"/>	
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				Advt. not issued <input type="checkbox"/> Advt. issued <input type="checkbox"/> Interview held <input type="checkbox"/>	
				Advt. not issued <input type="checkbox"/> Advt. issued <input type="checkbox"/> Interview held <input type="checkbox"/>	

Total Sanctioned Manpower:

Total Hired Manpower:

* Coaching & Sports Science staff deployed from State/UT department in the KISCE may be mentioned separately.
* Additional resources sanctioned from Khelo India may be shown separately.

TABLE III – Funds Utilization Status

Total funds received have been utilized on which of the following expenditure heads?

- | | |
|--|--|
| <input type="checkbox"/> Consumable Sports Equipment | <input type="checkbox"/> Non-Consumable Sports Equipment |
| <input type="checkbox"/> Sports Science Equipment | <input type="checkbox"/> Sports Kit |
| <input type="checkbox"/> Manpower remuneration | <input type="checkbox"/> Branding |
| <input type="checkbox"/> Performance Assessments | <input type="checkbox"/> Minor upgradation |
| <input type="checkbox"/> Any other | |

Reason for delay in:	
1. Procurement of sports equipment	
2. Procurement of Sports Science Equipment	
3. Manpower Hiring	
4. Branding	
5. Procurement of Sports kits	

TABLE IV – Infrastructure and Hostel facilities

Parameter	Status	Details
Athlete Management Software (AMS) used	Yes <input type="checkbox"/> No <input type="checkbox"/>	(name of the AMS, etc.)
CCTV coverage and remote feed	Yes <input type="checkbox"/> No <input type="checkbox"/>	(all areas covered, CCTV link, etc.)
Usage of sports science facilities	Yes <input type="checkbox"/> No <input type="checkbox"/>	(how athletes benefiting, etc.)
Performance assessment of athletes	Yes <input type="checkbox"/> No <input type="checkbox"/>	(induction/weekend-conference on scientific evaluation basis or etc, etc.)
Mandatory branding elements installed	Yes <input type="checkbox"/> No <input type="checkbox"/>	(which may be taken)
Training plans prepared by Coaches	Yes <input type="checkbox"/> No <input type="checkbox"/>	(weekly schedule, reporting formats, etc.)

TABLE V – Other Information

Parameter	Excellent	Average	Poor	Remarks
Quality of Field of Play	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Availability of sufficient training FOPs	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Change Rooms	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Condition of Gym/ S&C centre	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Quality of Sports equipment	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Quality of Sports science equipment	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Hostel facilities	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Mess facilities	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Housekeeping standards	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Condition of bathrooms & Toilets	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

TABLE VI – Utilization Certificate (UC) Status

Funds Released	Financial Year	Funds Utilized	UC Status	Reasons for Delay

TABLE VII – Outstanding Achievements (Top 5)

Name of Athlete	NSRS ID	Competition/s Participated	Achievement

*Achievements in the last 6 months from the date of physical inspection.

Inspection team:

SN	Name	Designation	Signature

5. Operationalisation of KISCEs

Based on the inspection/ National Sports Repository System (NSRS) data, KISCEs will be tagged either as operational or non-operational. A training centre initially tagged as operational may be changed to non-operational in case the fulfilment conditions get altered afterwards. The criteria to tag a centre operational is as below:

Criteria for operational Khelo India State Centres of Excellence

Mandatory condition to be fulfilled:

- i. Training of athletes undergoing in centres
- ii. First tranche of sanctioned funds are released for the centre
- iii. 50% of the sanctioned manpower is hired

Annual Evaluation of KISCEs

Annual Evaluation of KISCEs play a crucial role in providing structure, objectivity, and data-driven insights for sports academies at the grassroots level. They aid in player development, talent identification, progress tracking, data analysis, and fostering a culture of excellence and growth

6. Objectives of Annual Evaluation exercise:

- a. *Progress tracking*: overall development of the KICs & KISCEs
- b. *Add transparency*: clear goals and benchmarks to achieve to foster a culture of continuous improvement
- c. *Inspire progress*: take proactive measures to encourage KICs & KISCEs to further their development

7. Scoring Methodology:

The Khelo India State Centres of Excellence will primarily be assessed in key areas like: number of athletes being trained, coach certification, deployment of an Athlete Management Software, usage of sports science facilities, compliance, equipment quantity, athlete quality and achievements. The parameters for evaluation of KISCEs are mentioned below:

Evaluation of Khelo India State Centres of Excellence (KISCE)					
SN	Criteria	Weightage	Parameter	Points available	
i	Number of athletes (Average of 03 KISCE disciplines)	5%	More than 40	6	
			Between 30-40	4	
			Between 20-30	1	
			Less than 20	0	
ii	Manpower Hiring Status (Sanctioned vs Hired)	5%	100% Manpower Hiring completed	10	
			Manpower hiring between 75% - 99%	5	
			Manpower hiring less than 75%	2	
iii	Equipment Procurement Status (Sanctioned funds vs utilised funds)	5%	100% funds for equipment utilised	10	
			50% - 99% funds for equipment utilised	5	
			Less than 50% funds for equipment utilised	2	
iv	Sports Science	5%	No. of athletes benefitting from Sports Science support (documented evidence)	150+ athletes	10
				120 - 150 athletes	7
				Less than 90 athletes	3
v	Athlete Management Software (AMS)	5%	KISCE has a professional active AMS	10	
vi	Level of Athletes (in the 03 KISCE disciplines)	5%	KISCE athlete is a TOPS Core/Development Athlete (at least 02 athletes)	10	
			KISCE athlete is a Khelo India Athlete (at least 05 athletes)	5	
vii	Compliance	20%	Timely submission of reports	10	
			Timely NSRS updation	5	
			Whether branding done or not?	5	
viii	Achievements	50%	Olympics participation	50	
			World Championships/ World Cup participation	45	
			Asian Games participation	40	
			Any other International-level medal	35	
			Any other International-level participation	25	
			National level medal	20	
			National level participation	10	
*Bonus 5 marks per athlete for winning Olympics/ Asian Games medal					

8. **Categories:**

Based on the scores attained in the evaluation matrix, KICs & KISCES will be classified in the following tiers:

Tier	Marks Range
Tier I	More than 75% points
Tier II	Between 50-75% points
Tier III	Below 50% points

9. **Key Points**

- i. Data available on National Sports Repository System (NSRS) with respect to disciplines, number of athletes, number of coaches, manpower, etc. shall be the sole source for awarding points for the evaluation matrix.
- ii. For KISCES, data for the 03 One State One Game (OSOG) disciplines available and which are sanctioned in the KISCE shall be included for evaluation.
- iii. Points for manpower hired and equipment procured for KISCES shall be awarded on the basis of information submitted by the respective KISCES and the status of Utilisation Certificate settlement.
- iv. The list of tournaments approved by the National Sports Federation (NSF) or the State Sports Association shall only be evaluated for awarding points for Achievements. Invitational/private tournaments will not be considered for points calculation.

10. **Scoring Committee**

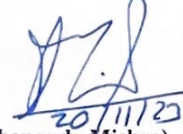
The scoring of KISCES shall be done by the respective SAI Regional Centres primarily through NSRS and supplemented by physical visits to the KISCES along with obtaining necessary information through the respective State/UT Sports department. SAI RCs will send the consolidated scores attained by each KISCE to the SAI Head Office.

11. **Incentives**

SN	Stakeholder	Benefits
i.	Notified KISCE	<ul style="list-style-type: none">• Become aware of indicators to work upon• Attempt to improve their classification
ii.	State/UT Sports Departments	<ul style="list-style-type: none">• Understand performance levels of KISCES in the State/UT• Improve monitoring & evaluation mechanism• Provide pathways to KISCES for further progress
iii.	SAI Regional Centres	<ul style="list-style-type: none">• Provide necessary handholding and technical guidance to KISCES• Obtain performance levels of performing States/UTs

In addition to the incentives mentioned above, any funding for subsequent years for KISCES shall be dependent on the ratings achieved in the evaluation exercise.

This circular supersedes any communication issued previously in this regard and is issued with the approval of the Competent Authority.



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To,

1. Director (Sports) of all States/UTs

Copy to:

1. DD to DG SAI
2. PS to DDG (KI), SAI
3. Heads of all SAI Regional Centres / Academic Institutions, with a request to circulate among all officers in their jurisdiction for compliance
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